

# **THE ST. LOUIS MINI CLUB CONSTITUTION**

Last Update: 02/01/2007

## **ARTICLE I – CLUB NAME AND EMBLEM**

A. The club's name is "St. Louis MINI Club" hereinafter referred to as STLMINI, and the club will be nationally affiliated when such affiliation will be recognized as beneficial to STLMINI.

B. STLMINI will have an emblem that embodies the spirit of the MINI.

## **ARTICLE II – OBJECTIVES**

The purpose of STLMINI is the promotion, enjoyment, maintenance and preservation of all types of MINIs/Minis and related vehicles, the promotion and improvement of driving skills and automobile safety, and the improvement of the MINI's image. STLMINI shall strive to use the club's profile and unique position to provide philanthropic and charitable opportunities to the community.

## **ARTICLE III – MEMBERSHIP**

A. Membership in STLMINI is open to MINI/Mini owners or enthusiasts interested in the MINI/Mini and the objectives of STLMINI. Active Membership in is mandatory for all except Family or Honorary Members.

B. Membership Categories:

1. Active Members: Enjoy all the privileges and responsibilities implied.
2. Family Members: Spouse or any member of an Active Member's family. An Active Member's family may share membership where one or both have met membership requirements. A Family Member may vote, represent, or hold any club office, in place of their associated Active Member. Family Members shall hereinafter be referred to as Active Members.
3. Honorary Members: A MINI/Mini enthusiast awarded a lifetime membership by a two-thirds vote of the applicable Active Members present at a regular meeting in recognition of their outstanding contributions to STLMINI and its objectives. They are excused from payment of dues.

C. Membership will automatically lapse for non-payment of dues within 60 days after they become payable.

D. Any member may be expelled by a two-thirds vote of Active Members present at a regular meeting or at the discretion of the President. This shall be for infraction of STLMINI rules or for any action that is determined not to be in the best interest of STLMINI. Before such action is taken, the President shall notify the member in writing of such charges. The member will have the opportunity to submit in writing, either at the meeting or in the STLMINI newsletter, or in person his answer to such charges.

E. Any member may resign from STLMINI by written notice to the Secretary and payment of any indebtedness to STLMINI.

#### **ARTICLE IV – MEETINGS**

- A. Regular meetings, open to the Membership, will be held at least once quarterly at a time and place specified in the “By-laws”.
- B. Regular meetings of the Board of Directors will be held at least four times a year, and may be held in conjunction with quarterly meetings, open to the membership.
- C. At any meeting or vote when a member cannot attend, a member may elect to vote absentee by sending his or her vote to the Secretary in writing, via paper, fax, or e-mail.
  - 1. A member may elect, with consent in writing, to be represented in attendance by the simple majority decision of the Board of Directors at all meetings in which they are not in attendance. Those members electing to do so shall be counted towards constituting a quorum at all meetings requiring such quorum.
- D. Except where otherwise specified herein, any motion shall be adopted by a majority vote. A majority vote shall be defined as one half (1/2) plus one (1) of the Active Members present, including absentee ballots.
- E. Special meetings may be called by any elected officer or by petition of a majority of the Active Members. Written notice, e-mail, or phone call must be made at least seventy-two hours prior to such a meeting.

#### **ARTICLE V – OFFICERS**

- A. The elected officers of STLMINI are President, Secretary, Treasurer, and four Board Members. The offices of Treasurer and Secretary may be combined.
- B. The officer’s duties are those normally associated with those titles.
- C. The term of office for President, Secretary and Treasurer is one year. The term of office of the Board Members is two years, with two terms expiring each year.
- D. Any permanent vacancy in an elected office will be filled by election at the next regular meeting following the occurrence of the vacancy.
- E. Nominations will be directed by the By-laws. Candidates who receive the highest number of votes are elected. If there is only one nominee for an office, that person will be considered elected upon confirmation by two thirds of the Active Members present.
- F. Elected Officers may serve consecutive full terms.
- G. In the absence of the Secretary at a meeting, the President will appoint a Secretary for the duration of the meeting.

## **ARTICLE VI – FINANCIAL OBLIGATIONS**

- A. No officer, committee or member will incur debts or other liabilities over \$50 on behalf of STLMINI without prior approval of two thirds of the elected officials.
- B. Special assessments may not be levied without the written and/or oral approval of two thirds of the Active Members.
- C. The Treasurer and any one of the other elected officers will be authorized to sign all club checks.

## **ARTICLE VII – EXECUTIVE COMMITTEE**

The Executive Committee will consist of the elected officers, with the President as the presiding officer. The committee will speak and act on behalf of STLMINI in any situation which requires immediate action if there is insufficient time to call a meeting, except as specifically prohibited in ARTICLE VI – FINANCIAL OBLIGATIONS. Such action shall be confirmed by a vote at the regular meeting.

## **ARTICLE VIII – COMMITTEES**

- A. Committee Chairpersons will be appointed by the President and will consist of the Board Members.
- B. Standing Committees will be:
  - 1. Dues and Data Membership Coordinator – Will maintain the membership database, e-mail notifications in terms of dues owed, and will be the chief point of contact for all membership issues.
  - 2. Swag Membership Coordinator – Will be responsible for the preparation and dissemination of all membership cards, club t-shirts, and stickers via mail to club members. This position will also handle any and all other items related to club property.
  - 3. Events Coordinator – Two Board Members will coordinate club events and, in the interest of safety and accuracy, will review the event in the situations where a general membership member prepares an event for the club.
- C. The Executive Committee shall have the ability and responsibility to create and form additional committees as it recognizes the need. A simple majority vote of the Executive Committee shall be required for the creation of such committee.

## **ARTICLE IX – BY-LAWS**

- A. The By-laws contain the details for a smooth running STLMINI.
- B. The By-laws may be changed, sections of subsections deleted or added by two-thirds vote of the Active Members present at a meeting.

**ARTICLE X – AMENDMENTS TO THE CONSTITUTION**

A. Any Active Member may propose an amendment by submitting it in writing to the Secretary, who will submit it to the publicity chairman for publication prior to its consideration at the next regular meeting.

B. The proposed amendment must be passed by a two thirds vote of the Active Members present at a regular meeting and such ballots as are received prior to that meeting, in order for such amendment to become effective. Votes may be received by mail or otherwise delivered, and shall be signed by the active member who is voting.

**END OF CONSTITUTION**

# **THE ST. LOUIS MINI CLUB BY-LAWS**

Last Update: 02/01/2007

## **A. DUES**

1. Active members, including Family Members (except Honorary Members): \$30.00 for the first year. For members in good standing after their first year, dues are \$25.00 per year for each year renewed thereafter. Multi-year renewal memberships are available as well: a 2-year renewal is \$45.00 and a 3-year renewal is \$65.00. Payments should be made to STLMINI.

## **B. MEETINGS**

1. Regular meetings are to be held at 6:00PM on the 2<sup>nd</sup> Monday of the month at a location agreed upon by the Executive Committee.

2. The order of business will be:

i. Call to Order

Introduction of Guests

Introduction of Members

ii. Reports

Of the Executive Committee

Of other Committees

Announcements

iii. Old and Unfinished Business

iv. Nomination and Election of Officers

Nominations in March

Elections in April

Installation on May 1<sup>st</sup>

v. New Business

vi. Oral Communications

Swap and Sell Announcements

Technical Questions and Answers

## **C. ELECTION OF OFFICERS**

1. Nominations for elected office will be made in writing one month prior to the election meeting. At least one person must be nominated for each office.

2. The April meeting will be the election meeting, with new officers taking office May 1st.

## **D. FINANCES**

1. The STLMINI fiscal year will be from March 1<sup>st</sup> to the last day of February.

2. An entry fee may be charged at any event at the discretion of the chairman of the program and events committee.

3. Fund raising may be accomplished by Club swap meets, advertising fees, sale of service items purchased by STLMINI, etc.

**END OF BY-LAWS**